



**UNITED KINGDOM LITERACY ASSOCIATION**  
**Online Annual General Meeting**  
**19.30 pm Tuesday 29 September 2020**

**AGENDA**

1. Appointment of AGM Chair
2. Chair's welcome and apologies for absence
3. Minutes of the AGM for 4th July 2019\*
4. Matters arising from the minutes
5. Approval of **two resolutions**, as below, to authorise the incorporation of the Association as a Charitable Incorporated Organisation.

The Members of the United Kingdom Literacy Association (an Unincorporated Members Association registered as a Charity in England and Wales with charity number 313714 - "the Association"), having considered the report of the Executive Committee and noting the Charity Commission for England and Wales has recently approved the registration of a Charitable Incorporated Organisation also called the United Kingdom Literacy Association with charity number 1190848 ("the new CIO"), resolve that:

- (i) The assets of the Association shall be transferred to the new CIO with effect from 1 April 2021 or as soon as reasonably practicable thereafter.
- (ii) As soon as reasonably practicable after the transfer of the Association's assets to the new CIO is complete, the Association shall be dissolved.

Note that these resolutions will only be passed if two-thirds of those voting, vote in favour.

5. Annual Reports 2019-2020\*
  - a. The President's annual report
  - b. Awards sub-committee
  - c. Conferences sub-committee
  - d. Finance & General Purposes sub-committee
  - e. International sub-committee
  - f. Publications sub-committee
  - g. Publicity & Communications sub-committee
  - h. Regional Representatives sub-committee
  - i. Research sub-committee

j. Special Interest and Task Groups

k. Honorary Secretary's report

6. Annual Accounts and Financial Statement\*

7. Executive Committee Membership\*

8. National Council Membership\*

9. Regional Representatives\*

10. Executive Committee recommendations for UKLA Ambassador status

11. AOB (previously indicated to Chair)

12. Date of next meeting: Saturday 3<sup>rd</sup> July, 2021 (Oxford)

\* These items will be made available in a dedicated area of the UKLA website which can be accessed [here](#) for reading in advance of the AGM.